
DMA PEN MEETING

Thursday, September, 14, 2017

Attendees

Ginny, Laura Baxter, Erica deLeon, Jenn Turner, Meghan Lee, Katie Russ Hastan, Darcy Fox, Lindsay Kohut, Kristen Jablonski, Angela Curro, Danielle Lussier, Darragh Namara, Jack Packard, Brad Cramer, Kori Kenny, Sarah Rinderle, Heather Dillon, Chris Dillon, Natalie Holoubek, Sarah Grimm, Melissa Steinseifer, Brian Steinseifer, Megan Husband.

Agenda

Introduction

1. Co-Chair Intros
 - a. Laura-co-chair
 - b. Erica-co-chair
 - c. Jenn-co-chair
 - d. Meghan-Secretary/meeting notes
2. What is PEN?

Parent Engagement Network

Over the years, DMA was missing engagement and involvement from parents. Part of our contract as a charter school requires parent involvement.

It is just as much our school as it is our kids' school. The more you know about our school and how it runs, the better you'll understand about what your child does on a day to day basis. It is easier to relate to them about their day; they see your interest in their school which helps them take more interest as well. It's about working together.

We ask for a minimum of 4 hours of volunteer work per family. Everything counts!!! We use sign up genius for volunteering opportunities for bigger events, Liz Becerra sends volunteer opportunities in the weekly notes, and we send newsletters home.

3. New Meeting Format
 - a. Last year: monthly meetings
 - b. This year:
 - i. Two meetings: September & January
-

- ii. 2nd Friday of each month in the Music Room in the main building after drop off.
 - iii. Sub Committees will meet as they see fit.
- 4. Newsletter
 - a. Goes home in backpacks monthly

Recap

1. Ice Cream Social (Meghan Lee)
 - a. What a wonderful turn out! So good to see everyone and to meet new faces! Amazing help with donations and volunteers as well!
 - b. A great time to get together with friends you haven't seen over the summer. It really helped returning students that were hesitant and new students to become more comfortable.

Up Coming Events

1. Welcome Back Fall BBQ- Thursday, September 21st
 - a. Flyers went home in backpacks
 - b. Tables: Volunteers for Set up @ 9am that day: Heather Dillon, Sarah Rinderle, Darragh Namara
 - c. Clothing Swap
 - i. Thinking of doing another clothing swap in the spring, possibly during Green Fest
2. Conferences- October 19th & 20th
 - a. Snack bags for teachers and staff- 30 people
 - i. Drop off Thursday before school
 - ii. Ideas of what to include: water, tea, granola bars, fruit, baked goods, etc.
3. Small Shops Fundraiser (Sarah Grimm)
 - a. Gift card that provides discounts at multiple restaurants
 - b. \$30 for a card, PEN gets \$12 back can be purchased online and delivered
 - c. This year it includes restaurants, family experiences and sports
4. Craft Fair- October 21st (Danielle Lussier and Natalie Holoubek)
 - a. 2nd annual at Hawthorne Coffee
 - b. Raises money for the school by gathering fees from vendors and fees from people attending.
 - c. This year big cash prize. Ticket booklets go home and each family has a goal to sell **one** booklet. \$5 each; 3 levels of prizes. You don't need to attend the event to win and you don't need to be present when drawn.
 - d. Make and take for the kids. Food truck vendor. Finger knitting project....for kids....to decorate the space

- e. Volunteer opportunities: Make and Take activity, set up, tear down. Will send out a sign up genius. Will meet again at the beginning of OCT.
- 5. Fall Ball- Saturday, November 4th 6-9PM (Jenn Turner)
 - a. Dance for kids from K3-8th at Beulah Brinton. Family event; bring siblings and stay to have fun! Not a drop and leave dance. :) Theme: FALL BALL
 - b. Games, popcorn, bake sale, music and decorations!
 - i. Decorations are being done by Ms. Jenny (art) and the kids
 - ii. PA volunteer: Melissa & Ryan Steinseifer, Marisa Lange also looking into a PA system.
 - iii. Volunteer Opportunities: Bake sale organizer-getting word out, set up; older kids will run it. MC/DJ, Games, popcorn maker lead.
 - iv. Will send out a sign up genius for jobs at the dance: popcorn & lemonade servers, adults to supervise the exits and bathrooms, set up and tear down.
- 6. Food Drive- Starts at the Fall Ball and goes through Thanksgiving
 - a. Still looking for an organization to support and lead volunteer(s).
- 7. Kringle & Coffee- November/December (Lisa Packard)
 - a. Lisa is looking for someone to teach! Thanks Natalie Holoubek!!!
 - b. Our BIGGEST direct sales fundraiser! Great for teacher gifts, Holiday gifts, etc. Gift cards available as well.
 - c. Volunteer Opportunities: Pick up day-sorting, packaging, handing out.
- 8. Holiday Happiness- Last week before Break (Erica)
 - a. Monday- catered breakfast: Heather Dillon
 - b. Tuesday- catered lunch: Heather Dillon
 - c. Wednesday- Potluck brought by parents for about 30 staff
- 9. Christmas Tree in Cathedral Square
 - a. New! Need someone to look into.
 - b. Could be neat for DMA to have there and for kids to visit.


2018 Looking Ahead

- 1. Mitten or Hat Drive- January
 - a. Need someone to organize
- 2. Spring Event/Fundraiser- TBD Jenn Turner, Angela Curro, Meghan Lee
 - a. Ideas: Spaghetti Dinner, Talent show, Spring Concert....open to ideas! If you have any, please share!

Miscellaneous

Please fill out the PEN contact sheet to help us keep in touch with you!

Talk to everyone you know who couldn't attend the meeting. Find us and ask us anything at drop off/pick ups.



Read the Emails from Liz; they are helpful! Ginny spoke more about fundraising for the playground and plans they still have for it.

